

INSTRUCTIONS FOR CAMERA-READY SUBMISSION

(For accepted papers ONLY)

Please read the following instructions carefully before submitting your final manuscript. All final manuscripts must be formatted in standard IEEE 2-column format. Accepted Full papers are limited in length to **five (5) pages** including figures, tables, and references. Short papers are limited to **three (3) pages**. Papers exceeding the page limits will not be accepted. Use the IEEE template in Microsoft Word and LaTeX format found at [IEEE templates](#) to prepare your final manuscript.

Submission Instructions

Step 1: Prepare your revised final manuscript

- Address reviewers comments and revise your paper accordingly before submitting the final camera-ready version.
- Make sure that all figures and tables are of high quality and their content is easily readable.
- DO NOT use author titles (Dr., Prof., Ing., etc.) in front of names and avoid using positions such as Professor, Lecturer, Scholar, Ing., etc.
- Ensure that the submission information (including title, authors, abstract etc.) is updated with your most recent version.
- Remove all headers and footers including page numbering except the conference title and copyright notice described below.

Step 2: Add Copyright Notice

The appropriate copyright clearance code notice is to appear on the bottom of the first page of each paper as shown in the footer of this document.

For papers in which all authors are employed by the US government, the copyright notice is:
U.S. Government work not protected by U.S. copyright

For papers in which all authors are employed by a Crown government (UK, Canada, and Australia), the copyright notice is:

978-1-6654-6639-4/22/\$31.00 ©2022 Crown

For papers in which all authors are employed by the European Union, the copyright notice is:
978-1-6654-6639-4/22/\$31.00 ©2022 European Union

For all other papers the copyright notice is: **978-1-6654-6639-4/22/\$31.00 ©2022 IEEE**

Step 3: Add Conference Title

Add the title of the Conference to the header so that it appears in every page of your paper (as shown in this document): **2022 IEEE PES/IAS PowerAfrica**

Step 4: Check for IEEE Xplore compliance using PDF eXpress

Your paper must pass the IEEE PDF eXpress "screening test" that checks for proper formatting and some of the content, then generates a "certified" pdf of your paper. This certified version of your final paper is then submitted to EasyChair (via proceedings role). PDF files generated in a different way might not be IEEE Xplore-compliant and could be rejected.

The instructions to generate the Xplore-compliant PDF is well-described in detail by the web-page [Using IEEE PDF eXpress®](#). Bullets points of the steps are given here:

- Log in to the [IEEE PDF eXpress TM site](#) .
- **First-time users should do the following:**
 - Select the "Create Account" link.
 - Enter the following:
 - 53997X for the Conference ID
 - your email address
 - repeat your email address
 - new password
 - Continue to enter information as prompted.
 - An online confirmation will be displayed and an email confirmation will be sent verifying your account setup.
- **Previous users** of PDF eXpress need to follow the above steps, but should enter the same password that was used for previous conferences. Verify that your contact information is valid.
- Login to your account, and click on the "Submit New Title" button, located beneath the Title Status Table.
- Enter the title of your submission in the field provided, and then click either "Submit PDF for Checking" or "Submit Source File(s) for Conversion". The next screen will allow you to upload your file.
- At any time, you may alternate between submitting PDFs and source files for one title, up to the maximum number of Checks and Conversions allotted per title. Never submit a revision to an existing title by clicking Submit New Title. If you use up all of your Checks and Conversions for a title, contact pdfsupport@ieee.org

Step 5: Submit Camera-Ready Paper to EasyChair (via the proceedings role)

Submit your final Camera-Ready paper to EasyChair through the "proceedings role". An email will be sent out to authors of all accepted papers when the proceedings role account is created.

Your final paper (including any new revisions) must first pass the IEEE PDF eXpress "screening test" before submitting to EasyChair. Failure to comply with this step may result in your paper being excluded from IEEE Xplore.

Step 6: Complete and digitally sign the IEEE Electronic Copyright Form

Papers without completed copyright forms will not appear in the conference proceedings and will not be published in *IEEE Xplore*. The IEEE copyright transfer form can be filled in online easily through EasyChair. To do so, please follow the procedure below:

- Login into EasyChair and select the “proceedings role”
- From the “Copyright” tab of your EasyChair account, click on the title of your paper.
- Check that **the paper title and the authors list** are correct and correspond EXACTLY to those in the final camera-ready paper (NOTE: without the correct title and the complete list of authors with the right affiliations, the copyright transfer form is void and the paper cannot be included in the conference proceedings volume.
- Click on the “Sign Copyright Agreement” button and you will be redirected to the IEEE website for electronic copyright form submission. Follow the onscreen instructions.
- At the end of this procedure, the online IEEE Copyright Transfer Form will be displayed. Please date and write your name at the bottom of the Copyright Transfer Form and submit it.
- The form will be recorded in Easychair and a copy sent to you by e-mail.